

# Moses Brown School

## Director of Technology

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### About Moses Brown School

Moses Brown School ([www.mosesbrown.org](http://www.mosesbrown.org)) is an independent coeducational school located in Providence, Rhode Island. Founded in 1784 and situated on 33 acres in Providence's historic East Side, Moses Brown's mission is to nurture the inner promise of each student and instill the utmost care for learning, people, and place. The school honors and upholds Quaker practices and values while also embracing students of every faith and background. Today, Moses Brown's 181 faculty and staff members educate its 750 students in nursery through 12th grades. In its hiring practices, Moses Brown deliberately seeks to maximize the diversity of the school (in terms of class, gender, ethnicity, race, religion, sexual orientation, abilities/disabilities, and language).

### Job Description

The Director of Technology is responsible for providing the leadership for the planning and management of Operational and Academic Technology. The Director of Technology reports to the Head of School and works closely with the school's Senior Administration leaders to meet the School's technology needs in support of its overall mission.

In keeping with the School's collaborative and collegial environment, the Director will be responsible for promoting a school culture of regular, enthusiastic, and responsible use of technology in both the academic and operational efforts. The Director of Technology is responsible for capital and operational budgeting, industry benchmarking, professional development, contract negotiations, and asset procurement for Operational and Academic Technology.

Operational Technology includes four professionals who provide traditional IT department functions, including infrastructure, networking, servers, hosted and local services, and all other operational systems that support both the institutional and academic needs of the school. In addition, the IT department provides technical support to end users, including faculty, staff, students, volunteers and parents of varied technical abilities.

Academic Technology includes four professionals who promote and support technology integration in the classroom, act as first line of support for divisional faculty, teach computer science classes, and promote design thinking, engineering and making through the school's new makerspace, theY Lab.

Overall, the Director of Technology will act as the bridge between Operational and Academic Technologies, ensuring proper coordination and understanding of the school's systems and best practices. S/he will work most closely with director of network services who oversees efforts with operational technology, and the director of STEM education who supervises classroom applications and integration of technology through academic technology.

**To apply:** Visit [www.mosesbrown.org/jobs](http://www.mosesbrown.org/jobs) for a more detailed job description. Submit a resume, statement of interest, and the names of 3 references via email to [jobs@mosesbrown.org](mailto:jobs@mosesbrown.org). Be sure to include the Job ID, "TC-003", in the subject line. Once we have read and discussed applications, we will be in touch with select candidates to arrange for interviews.