

## Moses Brown School

### Stipend Staff Job Description

**Title:** Assistant Boys Varsity Ice Hockey Coach

**Department:** Athletics

**Reports to:** Head Boys Varsity Ice Hockey Coach

**Job Level/Salary Grade:** Stipend

**Purpose/Objective:** The Assistant Coach will work under the direction of the Head Coach to help cultivate a competitive, inclusive, positive experience for MB student-athletes.

#### Major Responsibilities:

- Team management (60%):
  - Work with the Head Coach to coordinate a robust daily practice plan (in person and virtually).
  - Promote a team culture committed to good sportsmanship, relationship building and integrity.
- Administrative and logistical duties (40%):
  - Work with the Head Coach to coordinate/ schedule team practices and supervision during practice, games and team travel.
  - Work with Sports Medicine and Strength and Conditioning to develop and implement programs that will aid in the physical development and injury prevention of student athletes.
  - Participate in the Admissions process, including: personal outreach to prospective students who have expressed interest in Moses Brown, campus visits, open house, etc. (outreach to students must be done in strict compliance with RIIL rules)
  - Assist the Head Coach and athletic department with issuing and collecting equipment and uniforms.
  - Assist the Head Coach with managing the team's social media presence.

**Scope:** Moses Brown is a 239-year old co-educational independent day school enrolling 770 students nursery through twelfth grade. A Friends school, MB exists to inspire children to reach their full intellectual and spiritual

potential. We engage students in a rich academic curriculum, a broad offering of arts and athletics, and a daily life rooted in the Quaker values of community, equality, and service. We affirm the Quaker belief that there is an inner light in each person that is worthy of dignity and respect. We consider simplicity, integrity, group wisdom, and respect for differences to be paramount in helping students of all faiths and backgrounds discover their identity and mission in the world. In its hiring practices, Moses Brown does not discriminate, and seeks to maximize the diversity of the school, in terms of class, gender, ethnicity, race, religion, sexual orientation, abilities/disabilities, and language.

**Requirements:**

Education: High School Diploma  
Bachelor's degree (Preferred)

Experience: Prior experience coaching hockey at the high school level or higher.

Skills, Knowledge & Expectation:

- A coaching philosophy centered on mutual respect, positive communication, and a commitment to equity, inclusiveness, relationship-building and care for young people.
- Knowledge of current hockey techniques, rules and regulations.
- Knowledge of RIIL rules and regulations or the ability to become proficient on RIIL rules and regulations.
- Ability to effectively communicate with students and parents.
- Ability to travel regionally and work evenings and weekends as needed.

Please send application materials (resume and cover letter) to [akizekai@mosesbrown.org](mailto:akizekai@mosesbrown.org)